

**MINUTES OF THE MEETING
OF THE FACULTY SENATE**

FEBRUARY 12, 2014

PRESENT: Berlin Ray, Boboc, Delatte, Dixit, Doerder, Duffy, Ekelman, Geier, Genovese, Goodell, G. Goodman, Gross, R. Henry, Hoffman, D. Jackson, M. D. Jones, Karem, Kent, Krebs, J. Lieske, Little, Margolius, Marino, C. May, Meier, Nawalaniec, Niederriter, Resnick, Sridhar, Steinberg, Visocky-O'Grady, Vogelsang-Coombs, M. Walton, J. G. Wilson, Witmer-Rich, Wolf.

Artbauer, Berkman, Dumski, J. Ford, Mageean, Sadlek, Sawicki, G. Thornton, Ward.

ABSENT: Delgado, Gorla, Jayanti, Kalafatis, S. Kaufman, Kostead, Lehfeldt, Liggett, Majette, Rashidi, Rickett, Talu, Welfel.

Boise, M. Bond, Boychuk, C. Brown, Halasah, E. Hill, Karlsson, LeVine, Lock, Mazzola, McHenry, Novy, Par,

now talking about him, since I would not feel this way if he had not been such an integral part of developing who I am today, both professionally and personally.

“Dick devoted himself to both the study of economic development and to the creation of a vibrant intellectual environment in the Levin College. He was a consummate scholar. Before coming to CSU, he wrote about critical and timely issues from homelessness to the march of American Nazis on Skokie, Illinois and its meaning

Senate President Goodell asked for a motion to approve today's Agenda. It was moved and seconded by Professor James Marino and the Agenda was unanimously approved by voice vote.

III. Report of the Faculty Senate President

Senate President Goodell greeted everyone to our first official meeting of this semester, although with the extra meetings and our days off with the terrible weather, she feels like it has been a really long semester already and she feels like she is so far behind with things.

Dr. Goodell stated that when we get to the agenda item from the eLearning Committee, Linda Wolf, the committee chair, will not be discussing the definitions that were included in everyone's packet. She noted that these were discussed at Steering and Steering asked for some further clarification around the issue of fees and blended courses, so the committee is going to gather that information and come back to the next Senate meeting.

Dr. Goodell reported that the 4 to 3 conversion planning is going quite well, and UCC will have an update later in this meeting. She noted that she was not sure if Bill Kosteas would be here today – his wife had a baby this week, but Nigamanth Sridhar will stand in for him.

Senate President Goodell stated that advising students is going to be the next big push across campus. Everyone should have seen the signage and other materials informing students of "The Big Switch", referring to the 4 to 3 conversion. All active undergrads received information in the mail this week about how to contact their advisor,

survey of faculty civic engagement initiatives, and the awarding of twenty grants to faculty involved in these efforts.

Dr. Goodell stated that recently, Provost Deirdre Mageean and faculty leaders from Faculty Senate and the AAUP, spurred by the expressed interests of many faculty members, agreed that the

increasingly being held to some pretty rigorous standards of compliance, with attendant consequences for non-compliance with Federal and State policies, as well as accreditation and other issues. To that end, the Board of Trustees passed a Policy on Policies last year, and we now have an Office of University Compliance and a Chief Compliance Officer, Rachel King, who comes to us from New Mexico. Dr. Goodell said that she met with her recently to discuss how Faculty Senate can be of assistance with compliance, and she informed Dr. Goodell of a new committee, the Institutional Compliance Committee, (the ICC – an unfortunate acronym) which she is convening for its first meeting on March 26, 2014. Dr. Goodell stated that unfortunately she will be out of town that day, so if there is anyone who is willing to be the Senate representative and go to that meeting, please let Dr. Goodell know. She will be doing some arm twisting if she doesn't get any volunteers.

Finally, Dr. Goodell wished everyone a great President's Day long weekend.

IV. Report of the President of the University

President Ronald Berkman commented that it sounds like two great opportunities – an opportunity to participate in ICC and a potential trip to beautiful Chico, California and he is sure that everyone will rush out afterwards.

concerning what he likes to call semester in the city – an opportunity for us to introduce the City of Cleveland to students who go to Cleveland State but don't necessarily know the City of Cleveland and to begin to create some civic interest and some civic spark between students who live somewhere in Cuyahoga County but are now going to school in Cleveland. This is sort of the next stage in this effort to build this engagement to GenEd. He stated that we have an initial grant from the Gund Foundation for this program and Byron White has spear-headed this program so he really is excited that we have among faculty seen so much engagement around engagement.

President Berkman stated that he is worried about the capital budget. He noted that Professor Duffy asked him the last time about it. The Presidential Commission met with the Governor maybe three weeks ago and made a series of recommendations for all of the senior colleges and for all of the community colleges; this was after an accelerated two-month process. He stated that the Governor added \$50 million to the allocation that was given in the capital budget from the last time so we went from an allocation of in essence \$400 million to an allocation from the Governor of \$450 million which means that all universities including Cleveland State actually received an increase in our capital budgets in this cycle. President Berkman reported that we requested, as everybody else did, more money than we received. He commented that he didn't think there was anybody that requested less money than they ultimately received. We requested \$15,875,000; we received \$14,680,000. He noted that \$13 million of this \$15,875,000 is devoted to rebuilding, restoring, reinvesting lab and classroom space throughout the university. This is all really dedicated to dramatically improving the learning environment, the laboratory environment, the pedagogical environments of the university and giving the students a place and the faculty a place that they feel comfortable and proud to teach in and learn in which, as we all know, is not at all the case right now either in laboratories or in classrooms. President Berkman noted that \$13 million sounds like a big number if you say it quick but, if you start looking at what you are able to renovate for \$13 million, and what you are able to restore for \$13 million, it is not all we would want to do but it will take us a major step forward.

President Berkman said he had some marginally good news on the retention front and the best news on the retention front is that from fall to spring this year the retention rate was 89.7% (this is freshmen) so we held on really to a very, very significant number of students who came in September. The less than happy news is that when you look at fall retention from 2012 to 2013, the retention rate is 67.3%. So, in essence, we lost one-third. We recruited about 1,500 freshmen and in one year we lost about one-third of

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something he believes about the communities' perception about the maturity, the growth, and the foundation that the university is now upon.

Finally, President Berkman referred to the President's State of the Union address, the other President, the one who lives in Washington, D.C. – the other President had two versions of the State of the Union address: one version was the version watched on television. Another version was an online version that as you went to parts of the speech, and he talked about a particular initiative or a program, there were a series of slides that were shown to further elaborate or illustrate what he was describing. In the section of his speech in which he talked about the need for more collaboration between high schools and higher education, there was a slide that said MC2 STEM High School, Cleveland State, Cleveland, Ohio and said, we need more of these high schools. President Berkman added that it was a nice shout-out from the President of the United States to what he continues to think is and will continue to be an incredibly exciting opportunity for the university.

President Berkman stated that that is his report and he is sticking to it.

V. Reporting t

a group we are looking at them very carefully to make sure that they are not adversely effected by the 4 to 3 conversion or by the whole issue around health benefits.

Provost Mageean said that she had spoken to Senate President Goodell about just checking on exactly how many part-time folks we have. She noted that we actually had this past year, taking into account fall of 2012 and for 2013 spring 784 adjunct faculty working for us teaching 2,112 sessions. She remarked that that is an incredible number. We actually have about 1,300 at any one time; some are teaching, some are not. Some of those people teach one semester, some of those people teach two semesters, or two semesters in a summer. She stated that as everyone might

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most of the subjects haven't changed much in the past years, and there are previous editions that are just as good. Faculty could also notify the Book Store earlier when they

Professor Resnick stated that the next item is presented in a little bit more detail, i.e., the State Capital Appropriation budget. He noted that as the President mentioned

was unable to determine a specific dollar amount that is dedicated to those particular programs.

Professor Resnick reported that the last item is a Summary of the Euclid Avenue Development Corporation (EADC). He presented this information because it is related to the Auxiliary Enterprise Units. The Euclid Avenue Development Corporation is a quasi-independent agency; it is a non-profit corporation. It was created to operate student housing and parking facilities. Currently, the EADC has equal amounts of assets and liabilities. The income for Euclid Avenue comes primarily from rent on student housing. The assets are the Residence Halls and several parking garages. The liabilities are from three separate bond issues. He noted that there was an issue that came up again with parking. One of those bond issuances is designated for “parking garage” but it seems to be some sort of interest only loan and has a higher rate. Currently, CSU has a lease agreement with the EADC covering the residence halls.

now. It was built way out of scale – it seats 15,000 and there are almost no arenas except for Rup Arena and Grand College Arenas that seat 15,000. We cannot continue to afford to lose a million dollars per year on it. We are exploring a number of options. But it is actually even somewhat more serious than a million dollars and that is the fact that the building is twenty years old and virtually no maintenance has been done on the building. So, all systems – electrical, HVAC, sound, environmental, etc. are all in less than adequate and usable condition. He noted that we are going to have to do something. We are not exactly sure what that something is but when we discover it, we will be happy to

Professor James Marino, chair of the Admissions and Standards Committee, stated that this agenda item is actually for the admissions requirements for the new Masters of Education

were waiting for a few revisions of proposals and a couple of new ones and they believe that they now have all of them. Hopefully UCC will get through the approval process very quickly and by the time Senate meets again, UCC will have actually approved all of the program revisions and sent them on for the Transition Team for transition plan approvals as well.

Professor Sridhar reported that all proposals for conversion changes have been reviewed. He noted that there are still a couple that have been submitted along with

Professor Sridhar noted that the next item is all of the undergraduate program revisions as part of the 4 to 3 conversion and, of course, there are twenty items. He pointed out that there is one item that is marked as conditionally approved and this is the BS in Social Work. Professor Sridhar reported that he just talked with Professor Bill Kostea before the Senate meeting started to ask him if he had an update since the Agenda was printed and he wasn't sure and we can pardon him for that. He noted that the item that we were waiting for from the UCC was something minor. UCC had asked for a minor change in a degree map because a number of credit hours were not adding up correctly – nothing substantive and UCC does expect that minor change to be made quickly. This proposal is conditional because UCC is still waiting for something to come back. Professor Sridhar noted that it may have already come back to Bill Kostea but he is not aware of it. Other than that, twenty items are on the agenda for Faculty Senate approval:

1. **Speech and Hearing Major, Minor, and Honors and Scholars Program**
2. **COSHP CSU Teach Programs: BS in Biology – integrated science licensure, BS in Chemistry – integrated science licensure, BS in Environmental Science – integrated licensure, BA in Mathematics, BS in Mathematics + licensure in Physics, BA in Physics – integrated science licensure, BA in physics + licensure in Mathematics**
3. **BS in Pharmaceutical Science: Pharmaceutical Analysis and Chemistry track, Medicinal and Biological Chemistry track, Pharmacy Administration track is being deleted**
4. **Bachelor of Civil Engineering**
5. **Art Certificates: Certificate in Graphic Design, Certificate in Arts Management and Community Development**
6. **B in Social Work***
7. **Asian Studies Minor and Concentration**
8. **Women's Studies Major and Minor**
9. **Arabic Minor**
10. **Middle Childhood Education Program Major**
11. **Early Childhood Education Program**
12. **Mild/Moderate Interventions Specialist Program**
13. **Moderate/Intensive Interventions Specialist Program**
14. **Theatre and Dance: Theatre Major, Theatre Minor, Dance Minor**
15. **Film and Digital Media Major (Communication), renamed Film, Television, and Interactive Media**
16. **BA in English: Literature, Creative Writing, Multicultural and Multiethnic Literature concentration (eliminated); English Minor, Professional Writing Certificate (eliminated)**
17. **Spanish Major and Minor**
- 18.

***Conditionally approved**

There being no questions, Dr. Goodell stated that the University Curriculum Committee has proposed twenty Undergraduate Program Revisions as part of the 4 to 3 Conversion as listed on the Agenda, 1 Tf () Tj ET Q Q q 12 12 588 768 re W n /Cs1cs 0 0 0 sc q 0.24Q q

Department present o respond to questions. An unidentified person responded that there was a representative of the Music Department present to respond to questions.

Dr. Goodell noted that we don't have the handout from Bill Kostea but the Music Certificate is not a degree program. She added that we also have someone from Education to respond to questions about the Reading Endorsement revision. The program revisions are:

- 1. Music – Professional Studies Certificate (new program) (Report No. 47, 2013-2014)**
- 2. Revisions to the Master's Degree in Literacy Development/Reading Endorsement (Report No. 48, 213-2014)**

Dr. Goodell asked if there were any questions. There being no questions, Dr.

- 2. Graduate Course Revisions as part of the 4 to 3 conversion: (Report No. 50, 2013-2014)**
 - a. ACT 531, 532, 533**
 - b. Marketing Graduate Cross-listed**

Dr. Goodell remarked that the UCC had done an unbelievably fantastic job.

Dr. Sridhar commented that UCC is actually thinking about taking a break for one week and they are also planning to devote one meeting to discuss this whole conversion process that has happened. Members of the committee will sit down and voice their opinion on what they are going through and all of the things that have come up in these different meetings. UCC will dedicate a full meeting without looking at new proposals but just to document what they have. Hopefully, UCC will have that before the next Senate meeting.

Senator Andrew Gross inquired when is the next Senate meeting. Dr. Goodell replied that the next Senate meeting is on the 19th of March, a week after Spring break.

Dr. Goodell remarked that everyone will always be indebted to the UCC's extreme attention to detail and their hard work through this very difficult process.

The "For Informational Purposes" items discussed above were received by Faculty Senate.

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tuning aspects to these policies in response to UFAC and other faculty commentary. Professor Kareem stated that the main purpose of this presentation here today is to introduce essentially the open comment period. He noted that one of the issues of the Policy on Policies is that there is a 30 day comment period for suggestions. He said that these policies will be posted electronically soon if they have not already been posted. The point of our meeting today is not to have a fine-grain discussion of nuances to the policy; it is to give a bit of context to where it emerges from. The idea of having a policy about sexual harassment and non-discrimination; this is not new. We've had these and they have been part of different Affirmative Action plans and other policy documents but in keeping with the points that Provost Mageean made, we are trying to make policies more transparent up front and filed in clear and legible areas so that is the impetus for this. Professor Kareem noted that there are a number of new detailed items in this and he will defer to Yulanda for the specifics here, but just to give a holistic sense of what has been summarized to him. He went on to say that many of these things involve issues of due process, effective timelines, of duty to report instances and to complete investigations. The one thing that he would say is that in the past, having observed many university policies before, moving towards clear timelines, moving towards accountability he thinks is mutually beneficial for every aspect of the campus community. He sees this really as a step forward even though he is sure that people have questions and suggestions about individual details. He can report that the Office for Institutional Equity has been very proactive in reaching out to various departments and

with the Provost about certain things. She asked, "What do your comments mean to what we are doing? Your comments mean a lot to what we are doing because a policy is always

1. Course Overview and Introduction
2. Learning Objectives or Competencies
3. Assessment and Measurement
4. Instructional Material
5. Learner Interaction and Engagement
6. Course Technology
7. Learner Support
8. Accessibility

Professor Wolf added that it looks at a number of other things. Their committee then added, "Is the faculty member being reviewed the course designer?" because this particular OCAT Part A relates all of the course design and part B relates all teaching evaluation. She noted that if the faculty being reviewed is not the course designer, they do not need to evaluate Part A. If the faculty being reviewed is the course designer, then the entire Part A and Part B will be done.

Professor Wolf stated that the committee is recommending this for use for in on-line courses. She noted that questions have been asked about how long this takes. She said that depending on if Quality Matters approved it or not it can take anywhere from sixty to ninety minutes depending on how familiar you are with the tool. She added that they do these in Nursing; they conduct these every semester on every course that is taught so that each course is reviewed each semester and Nursing has a schedule for that. Since they do them every semester, they do have it down to a science. The Electronic Learning Committee is recommending that this be used for course evaluation for peer evaluation for on-line courses.

Senator Barbara Hoffman asked Professor Wolf to define peer. Professor Wolf replied that in the Nursing graduate program everyone that teaches a graduate program, those are peers; your fellow faculty members.

NOTE: From this point on, the flash drive ran out of space and the recording stopped. The remainder of the Minutes are from rough shorthand notes.

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Professor Hoffman stated that she is concerned that there are not enough faculty in her college to teach on-line courses or to define a group of sufficiently large peer reviewers. Dr. Wolf commented that all of us in graduate programs in Nursing all do it.

Dr. Hoffman commented that this is not a common practice in colleges.

Senator Beth Ekelman remarked that Health Sciences has lots of courses. We have a pool of faculty willing to do peer reviews on peer evaluations. I would say you should have a discussion within your college and look for those who feel they have enough qualification. I am not quality certified. Dr. Wolf stated that you do not have to be certified.

winter break. One hundred fifty university presidents signed the statement and it was followed by AAUP opposing the boycott. He noted that if Faculty Senate wanted to consider it or have a discussion of it,

Vice Provost Teresa LaGrange commented that alternatives have

departments. Any time you feel your needs are not being met, then we will look into it. The phone number to call is 216-906-5348.

Professor Lieske commented that as a follow up, he hopes there is a triage plan in place. In Rhodes Tower, we had two water breaks in one year. There is concern about IS&T and the Library being taken out.

Email Policy: Dr. Goodell noted that we have an additional item and that is the upcoming email policy.

Associate Vice President Tim Long reported that at the moment the University does not have an email policy approved by the Board of Trustees, a continuing audit point that remains to be addressed. This policy relates to issues we had on campus with the "Freedom of Information Request" because of redirection of CSU to a personal account. We have a campus-wide email system. The wholesale direction of email is not quite the problem that it was. The policy being formulated will be presented to our senior staff next week. This policy will have a thirty day comment period and then go to the Board of Trustees at the March meeting. This policy draft was brought to the Academic Steering Committee and we discussed what we intend to do.

Dr. Goodell stated that we have a committee on Information Technology and they are taking a look at the email policy. She also encouraged everyone to look at the email policy. There will be a time for public comment. She added that notification will go out after the Senior Staff meeting next week. Then there will be a month of comment period.

XV. New Business

Professor Marino reported that he just received his Faculty Senate meeting packet this afternoon. He stated that Senators are supposed to read the materials before the Faculty Senate meeting but do not have enough time. Meeting packets should be sent out much earlier than they have been.

Senate President Goodell asked if there was any new business. There being no new business, Senate President Goodell asked for a motion to adjourn. It was moved, seconded and the meeting adjourned at 5:05 P.M.

Stephen F. Duffy
Faculty Senate Secretary

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